

Covid-19 Schutzkonzept for GreenBuzz Events

Inform and Prevent

- Make the Schutzkonzept available to all attendees before the event
- Discourage guest who are showing ANY signs related to a possible Covid-19 infection to attend the event (this includes even the mildest flu symptoms such as a headache, a cough or tiredness)
- Prohibit guests who over the last two weeks have been in a country which is on the [list of the states and areas with an increased risk of infection](#) to attend the event (mandatory quarantine of 10 days)

On the Event - Hygiene

- Hand sanitising obligatory upon arrival at registration desk
- Hand sanitisers to be made available at the following stations:
 - Registration
 - Food station
 - Drinks station
 - Return table
- Make masks available for all (Keep a supply at the entrance for anyone who forgets theirs)
- Scheduled sanitising of all shared surfaces every 30 minutes
- Discourage physical contact (no handshakes, high fives, fist bumps etc.)
- Give guests more space to physically distance themselves from each other
 - Swiss government recommendation: Keep at least 1.5 metres away from other people whenever possible. You can be infected with the new coronavirus if you have had close, prolonged contact with an infected person. By keeping the necessary distance (1.5 metres), you protect yourself and others from infection.
- Encourage guests to sanitise their hands before and after touching surfaces (food, drinks, etc.)
- Encourage people to pay cashless to limit unnecessary contact

Registering Guests

- Guests have to register at the registration desk (contact details are already provided through the event registration process)
- Create a Health Declaration form (see Appendix) that all guests must sign before entering the party. Give your team a line to explain to guests why it is necessary, e.g.:

“With the global spread of the virus we are trying our best to keep our community safe and are asking everyone to complete this health declaration.”

- If guests decline to complete the form do not be afraid to turn them away. They may be upset in the moment but it is absolutely the right thing to do to protect your team and your guests.
- If someone is showing symptoms, like coughing, politely ask them to leave the area.

Team Organisation

- Take appropriate measures to ensure that team members understand the hygiene rules
- Team members who are handling our food and beverages have to wear a mask and regularly disinfect their hands and all used surfaces

Food/Beverages

- Prevent people from gathering at the food and beverage station (provide multiple stations)
- Food offered will be pre cut or divided into individual pieces to avoid unnecessary contact with other food
- We will only serve individual beverages

